

Borough War Memorial Project Timetable

Date 13 June	Date 11 July 2024 Working Group to Meet	12 July 2024	1 August 2024	1 August 2024 – 26 September 2024	Date TBC
<p>Services Committee:</p> <p>Minute nr. 35/24/25</p> <p>It was RESOLVED to provide delegated authority to the Administration Officer working with the Borough War Memorial Working Group to appoint a Monumental Mason following Saltash Town Council's procurement requirements, reporting back at a future Services Committee meeting.</p>	<p>Receive three quotes from Memorial Masons.</p> <p>Appoint a Memorial Mason subject to insurance certificates being obtained.</p> <p>Consider the following:</p> <p>Crowdfunder Dates</p> <p>Project Timescales</p> <p>Recommend to FTC to approve payment terms of Memorial Mason</p>	<p>Admin Department prepare crowdfunder page and advertising campaign</p> <p>Fundraiser goal amount £14,540</p> <p>Tell your story</p> <p>Add a picture – use the planning app pic and drawn design from contractor</p> <p>Crowdfunder pages to be approved by Chairman and Town Clerk</p>	<p>FTC to receive recommendation for payment terms of Memorial Mason</p> <p>Crowdfunder goes live</p> <p>Spread the word by email, text message, social media, website, Library, notice boards, Mayors column</p>	<p>Public Notice to notify the public on the Crowdfunder site goes live</p> <p>Advertising date 1 August 2024</p> <p>Closing date 26 September 2024</p>	<p>Working Group to meet to halfway through 8 week campaign to discuss:</p> <p>Progress</p> <p>Next steps</p> <p>Memorial Mason timeline</p>